**PROJECT DETAILS:**

|  |  |
| --- | --- |
| Name of project: |       |
| Brief description:      Australian Embassy KyivDIRECT AID PROGRAMPROJECT SUBMISSION FORM |
| Amount sought in AUD: |       |
| Recipient country: |       |
| Location (e.g. town/province): |       |
| Name of applicant(individual or organisation): |       |
| Address for correspondence: |       |

##

**PROJECT DESCRIPTION Yes No**

A. Does the project have clearly defined developmental objectives? [ ]  [ ]

B. Does the project focus on:

B.1. poverty alleviation? [ ]  [ ]

B.2. community-level health, education and sanitation? [ ]  [ ]

B.3. enhancing sustainability through restoration and protection of the environment and facilitating sustainable growth? [ ]  [ ]

B.4. basic human rights? [ ]  [ ]

B.5. rural development? [ ]  [ ]

B.6. gender equality? [ ]  [ ]

B.7 conferences or training? [ ]  [ ]

B.8 cultural or sporting activities? [ ]  [ ]

B.9. disaster relief? [ ]  [ ]

B.10. other – please note [ ]  [ ]

Will this project have a lasting result (except where disaster relief is concerned)?

 (i.e. will something lasting be achieved or will conditions/circumstances remain exactly

the same as before?) [ ]  [ ]

Please specify:

|  |
| --- |
|  |

Has the applicant been funded before? [ ]  [ ]

If so, please specify:

|  |
| --- |
|  |

What type of organisation is the recipient organisation?

(e.g Academic Institution/ C'wealth Development Agency /International Research Centre/

MDB (Multilateral Dev. Bank)/ NGO – Aust/ NGO - O/Seas/Other/Other International Agency/Other Multilateral/Private Contractor/Public Contractor/Recipient Government/

Regional Organisation/Trade Union/United Nations Organisation/Unknown)

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|  |

Please, provide details of two referees who could attest to your integrity and capability as potential project managers

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Referee One  Name

|  |  |  |
| --- | --- | --- |
| Title | First Name | Last Name |

Position Primary Phone NumberMust be an international phone numberPrimary Email Must be an email address | Referee TwoName

|  |  |  |
| --- | --- | --- |
| Title | First Name | Last Name |

Position Office Phone NumberMust be an international phone numberOffice Email Must be an email address |

**WORKING WITH CHILDREN**

|  |  |
| --- | --- |
| Direct Aid Program considers a child to be a person under the age of 18 years. | **Yes No** |
| Will this project involve working with children?  | [ ]  [ ]  |
| Do you have child protection guidelines for your project?  | [ ]  [ ]  |
| If Yes, attach a copy of the guidelines |  |

**PROJECT RESOURCES**

Will the applicant be contributing resources to the project? [ ]  [ ]

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| --- |
| Explain:       |

### Please describe the timeframe for the project and provide the draft budget (budget can be presented in a separate document)

|  |
| --- |
| Explain and present the proposed timeframe and budget:       |

Where the project involves conferences and training, are the results likely to be put to use

after completion of the project? [ ]  [ ]

|  |
| --- |
| Explain:       |

Has the applicant secured a source of funding for any recurrent costs, if applicable? [ ]  [ ]

|  |
| --- |
| Explain:       |
| **FUNDING AGREEMENT** |
| **Conditions of funding**As a condition of this DAP funding, your organisation must ensure that no support or resources, including training, is provided to any criminal, illegal or terrorist entity.Accordingly, your organisation must take all necessary steps to ensure that funding provided by us does not, directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities.Does your Organisation directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities? \***Yes No**[ ]  [ ]  |
| Additional Information: (please feel free to provide any additional information not covered by the above questionnaire which you think might be of relevance to the Selection Committee and would advance your project).      |

**Direct Aid Program (DAP)**

***The Objective***

The Direct Aid Program (DAP) is a flexible small grants program funded by the Australian Government operating at 45 Australian posts funding projects in over 68 countries. The aim of the DAP is **to advance developmental objectives and address humanitarian hardship in developing countries**, while at the same time supporting Australia's international relations and public diplomacy objectives.

DAP is available on a not-for-profit basis to individuals, community groups, NGOs and other entities engaged in development activities in countries that are eligible for overseas development assistance. The program focuses on supporting small-scale development projects and activities that involve the beneficiaries in the identification, design and management of the projects.

DAP is primarily aimed at supporting **small-scale sustainable development projects and activities that are participatory in nature** and, preferably, **which actively engage the beneficiaries in the design, development, and implementation of the project**. The DAP is meant to create multiplier effects.

### ***Suitable activities***

Special attention will be given to activities that **alleviate poverty and contribute to developmental outcomes, and that address gender equality and women’s empowerment**. In particular, consideration will be given to projects that aim to:

1. advance equal access to gender-responsive health and education services;
2. increase women’s voice in decision-making, leadership and peace-building;
3. empower women economically and improve their livelihood security; and
4. end violence against women and girls at home, in their communities, and in disaster and conflict situations.

Special attention will also be given **to the needs of children, youth, and other disadvantaged groups within a local community**. Projects that have **environmental dimensions are equally highly suitable**.

Some sectors suitable for funding also include: **community health; schools/education; small-scale infrastructure; rural development**. Consideration will also be given to **disaster relief operations**.

In some circumstances, **projects related to the preservation of culture and sporting,** projects with clear developmental links may be appropriate for DAP funding. Examples would include: activities of historical and cultural significance that contribute toward the development of a community and a sense of community identity (e.g. preservation of documents, artefacts, sites, and buildings); and providing sporting equipment, particularly to disadvantaged communities, or funding sporting activities that focus on skills and employment creation.

**Conferences or training workshops** may be suitable for funding where a compelling case can be made **for clear skills transfer, or other tangible or developmental benefits for a group of disadvantaged people**. This would apply to suitably qualified delegates, usually for individuals or very small groups. An example would be sponsoring a health professional to attend an AIDS conference or AIDS training workshop, where the health professional plans to transfer his/her newly acquired knowledge or skills to the broader community.

In some cases, limited DAP funding to pay for professional **consultants and advisors, or for extra-ordinary administration or staffing costs** associated with a project design and implementation, may be appropriate. However, such funding should be in small proportion relative to the overall project, and should not constitute a major cost component.

Projects involving family planning services and advice may be suitable for funding, subject to the national laws of the host country.

**To be eligible, activities must be able to be implemented within a short period of time**. That is, the projects will have **an identifiable outcome by the end of the Australian financial year (July every year)** in which the money has been granted. Such short-term outcomes could take the form of an immediate achievement within a larger, longer-term goal.

***Application process***

DAP is administered through Australia's overseas diplomatic posts. The Program for Ukraine is administered by the Australian Embassy in Kyiv. **The maximum amount applicants can request is 60,000 Australian dollars.**

Applicants are requested to acquaint themselves thoroughly with the above guidelines and submit their **application form as soon as possible.** Only successful applicant/s will be contacted.

**Applications must be submitted electronically to the Australian Embassy in Kyiv at** **AustEmbKyiv@dfat.gov.au** **with the word “DAP” in the title or by mail to Australian Embassy, 13A Kostelna Street, Kyiv.**